

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, October 10, 2023, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Supervisor Herbst, who was present via Zoom.

District 1..... Richard C. Jones	District 2.. Cassie B. Richardson
District 3..... Robert Preuss	District 4 Karl Zarling
District 5..... James B. Braughler	District 6 Dan Herbst
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Bruce Degner	District 10 Mark Groose
District 11 Jeff Johns	District 12 Jeff Smith
District 13..... Anita Martin	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Meg Turville-Heitz
District 17..... Russell Kutz	District 18 Brandon White
District 19..... Dave Drayna	District 20 Curtis Backlund
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Roger Lindl
District 25..... Matthew Foelker	District 26 Joan Fitzgerald
District 27..... Joan Callan	District 28 Anthony Gulig
District 29..... Mary K. Roberts	District 30 Walt Christensen

Roberts led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Nass requested that an item be added to the Communication after the Treasurer's Report, Retirement Recognitions. Backlund moved to accept this change and otherwise approve as drafted. Seconded by Jaeckel and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from September 12, 2023. Seconded by Morris and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on October 19, 2023, at 7:00 p.m.
2. Lake Ripley Management District report provided by Meg Turville-Heitz.
3. Treasurer's Report.
4. Retirement Recognitions.

Public Comment:

Laura Payne, Town of Oakland, spoke on the proposed Construction Site Erosion and Sediment Control Ordinance and the Post-Construction Stormwater Management Ordinance.

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Special Order of Business:

Presentation of FY2024 Operating and Capital Budget given by Wehmeier.

Resolutions and Ordinances:

Jones, Finance Committee Chair, introduced Resolution No. 2023-34. Approving an agreement with Premier Bank for Positive Pay services

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors hereby authorizes the County Administrator to enter into a contract with Premier Bank for Positive Pay services at a cost of \$360 per year.

Fiscal Note: The annual cost of this service is \$360 per year and will be paid for from the County Treasurer's budget. No budget adjustment is necessary.

Jones moved for the adoption of Resolution No. 2023-34. Seconded by Jaeckel and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2023-35. Approving an agreement with Premier Bank to open a Sweep Account

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors hereby authorizes the County Administrator to enter into a contract with Premier Bank to open a Sweep Account.

Fiscal Note: Bank service fees will apply to this agreement and are based on the amount of deposits and prevailing interest rates. The interest income and bank fees will be posted to the County Treasurer's budget. No budget adjustment is necessary.

Jones moved for the adoption of Resolution No. 2023-35. Seconded by Johns and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2023-36. Denying Claim for damages by Sandy Peterson

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jones moved for the adoption of Resolution No. 2023-36. Seconded by Jaeckel and passed.

Braugher, Human Resources Committee Chair, introduced Ordinance No. 2023-12. Repealing and Recreating Personnel Ordinance HR0690, Vacation with Pay

The purpose of repealing and recreating the Vacation with Pay ordinance is to promote employee well- be-

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ing, work/life balance, and enhance recruitment and retention efforts within Jefferson County. This updated ordinance allows employees to earn more vacation with fewer years of service and incorporates suggestions and input from an employee workgroup. The Human Resources Department recognizes the need for further discussion and review regarding vacation carryover allowance and the associated financial impacts.

NOW, THEREFORE, BE IT ORDAINED by the Jefferson County Board of Supervisors that section HR0690 of the Personnel Ordinance, Vacation with Pay, is hereby repealed and recreated Full Ordinance is available on the Jefferson County Website or from the County Clerk's office.

Braughler moved for the adoption of Ordinance No. 2023-12. Seconded by Turville-Heitz and passed.

Foelker, Land and Water Conservation Committee Chair, introduced Resolution No. 2023-37. Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Clean Boats, Clean Waters Grant

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Land and Water Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Land and Water Conservation Department Director to do the following:

1. Sign and submit a grant application and supporting documents to the Wisconsin Department of Natural Resources for financial assistance that may be available
2. Enter into a grant agreement with the Wisconsin Department of Natural Resources
3. Submit quarterly and/or final reports to the Wisconsin Department of Natural Resources to satisfy the grant agreement, as appropriate
4. Submit reimbursement request(s) to the Wisconsin Department of Natural Resources no later than the date specified in the grant agreement

BE IT FURTHER RESOLVED that the Land and Water Conservation Department will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

Fiscal Note: The total grant request is \$5,550 and the total Town and City of Lake Mills contribution is \$1,700 which will cover summer staff costs and supplies. The Land and Water Conservation Department budget will cover printing expenses. The grant amount, municipal

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amount, and corresponding expenses are included in the 2024 budget. No budget adjustment is necessary.
Foelker moved for the adoption of Resolution No. 2023-37. Seconded by Christensen and passed.

Foelker, Land and Water Conservation Committee Chair, introduced Resolution No. 2023-38. Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Land and Water Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Land and Water Conservation Department Director to do the following:

1. Sign and submit a grant application and supporting documents to the Wisconsin Department of Natural Resources for financial assistance that may be available
2. Enter into a grant agreement with the Wisconsin Department of Natural Resources
3. Submit quarterly and/or final reports to the Wisconsin Department of Natural Resources to satisfy the grant agreement, as appropriate
4. Submit reimbursement request(s) to the Wisconsin Department of Natural Resources no later than the date specified in the grant agreement

BE IT FURTHER RESOLVED that the Land and Water Conservation Department will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

Fiscal Note: The total 2024 grant award will be \$13,003.36 which will cover the cost of staff time spent implementing the grant deliverables. This grant amount and corresponding expenses are included in the 2024 budget. No budget adjustment is necessary.

Foelker moved for the adoption of Resolution No. 2023-38. Seconded by Kannard and passed.

Foelker, Land and Water Conservation Committee Chair, introduced Resolution No. 2023-39. Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Healthy Lakes and Rivers Grant

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Jefferson County Land and Water Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the

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project and hereby authorizes and empowers the Land and Water Conservation Department Director to do the following:

1. Sign and submit a grant application and supporting documents to the Wisconsin Department of Natural Resources for financial assistance that may be available
2. Enter into a grant agreement with the Wisconsin Department of Natural Resources
3. Submit quarterly and/or final reports to the Wisconsin Department of Natural Resources to satisfy the grant agreement as appropriate
4. Submit reimbursement requests to the Wisconsin Department of Natural Resources no later than the date specified in the grant agreement.

BE IT FURTHER RESOLVED that the Land and Water Conservation Department will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

Fiscal Note: The total grant request is \$6,600 of which \$6,000 will partially cover the costs of implementing the practices, with the landowners covering the remaining implementation costs. The remaining \$600 of the grant will offset the cost of existing Land and Water Conservation Department staff who will provide technical assistance for the projects. This grant amount and corresponding expenses are included in the 2024 budget. No budget adjustment is necessary.

Foelker moved for the adoption of Resolution No. 2023-39. Seconded by Turville-Heitz and passed.

Christensen, Parks Committee Chair, introduced Resolution No. 2023-40. Accepting bid for the Replacement of a Culvert on Interurban Trail Phase III

NOW, THEREFORE, BE IT RESOLVED that The Wanasek Corp is selected as the lowest responsible bidder to remove and replace a concrete box culvert with an equivalent corrugated steel culvert and wingwalls and the County Administrator is authorized to enter into a contract with The Wanasek Corp at a cost not to exceed \$49,900.00.

BE IT FURTHER RESOLVED that funds for phase 3 of the Interurban Trail Project have been reserved in the Other Contingency budget line, and that the County Board of Supervisors hereby authorizes the transfer of \$49,900 plus \$5,000 for project contingency from Other Contingency to the Parks Department, and

BE IT FURTHER RESOLVED that the county administrator is authorized to approve any change orders within 10% of the bid cost using project

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contingency funds.

Fiscal Note: On March 14, 2023 the County Board of Supervisors authorized \$513,182 in carryover funding for Interurban Trail Phase 3 seed funds. This amount currently resides in the Other Contingency budget line item. This resolution authorizes the Finance Director to move \$54,900 from Other Contingency to the Parks Department for culvert replacement. This is a budget adjustment. County Board approval requires a 2/3 vote (20 of the 30 affirmative votes for passage).

Christensen moved for the adoption of Resolution No. 2023-40. Seconded by Gulig and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1 (Groose), Abstain 0, Absent 0, Vacant 0.

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2023-13.

Amending Official Zoning Map

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4490A-23, R4491A-23, R4493A-23, and R4494A-23 were September 21, 2023, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows.

Jaeckel moved for the adoption of Ordinance No. 2023-13. Seconded by Richardson and passed.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2023-14. CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL ORDINANCE

Jaeckel moved for the adoption of Ordinance No. 2023-14. Seconded by Poulson.

Following discussion, Kannard moved to send this Ordinance back to the Committee for further review.

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Seconded by Morris and passed. Ordinance sent back to Planning and Zoning Committee.

Roberts left the meeting at 9:00 p.m.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2023-15. POST-CONSTRUCTION STORMWATER MANAGEMENT ORDINANCE

Jaeckel moved for the adoption of Ordinance No. 2023-15. Seconded by Christensen.

Following discussion, Backlund moved to send this Ordinance back to the Committee for further review. Seconded by Drayna and passed. Ordinance sent back to Planning and Zoning Committee.

Appointments by County Board Chair:

By virtue of the authority vested in me under Sections 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Russell Kutz to the Human Services board for a three-year term ending November 1, 2026.

Kirk Lund to the Human Services board for a three-year term ending November 1, 2026.

Art Biermeier to the Jefferson County Library Board for a three-year term ending December 31, 2026.

Art Biermeier to the Bridges Federated Library System Board for a three-year term ending December 31, 2026.

Greg Haasch to the Jefferson County Library Board for a three-year term ending December 31, 2026.

Joseph Naylor to the Veterans Service Commission for a three-year term ending December 14, 2026.

Jim Seidl to the Veterans Service Commission for a three-year term ending December 14, 2026.

Braughler moved to confirm the above appointments. Seconded by Backlund and passed.

Public Comment: (General)

Supervisor Martin provided an update on the avian influenza and requested that the County take preliminary actions to help prevent future outbreaks in Jefferson County.

Announcements:

Supervisor Johns provided information on the upcoming recycling event for electronics and appliances held at the Fair Park on October 21, 2023, from 8-11 a.m. Fees may apply for TVs and some appliances.

Supervisor Christensen thanked Supervisor Turville-Heitz for the Lake Ripley Report.

Supplemental information presented at the October 10,

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2023, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Turville-Heitz moved that the Board adjourn. Seconded by Gulig and passed at 9:19 p.m.

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